



North Hays County
Emergency Services District #1
P. O. Box 1604, Dripping Springs, Texas 78620

Minutes - 10-20-2020 Meeting

Approved November 17, 2020

Commissioners Present

President Geoffrey Tahuahua
Assistant Treasurer Dennis Lane
Treasurer Dan O'Brien
Secretary Bob Luddy
Commissioner Darrell Debish

Commissioners Present via Teleconference

Others Present

Doug Fowler, NHCESD#1

Others Present via Teleconference

David Smith
Jim Swisher
Matt Weinberg
Todd Colvin

Commissioners Absent

None

A. CALL TO ORDER – 5:04 pm

B. CITIZEN COMMUNICATION - None

C. CONSENT AGENDA

1. Consider approval of the minutes for Regular Board Meeting on September 15, 2020
2. Consider approval of the October 2020 Treasurer's Report
3. Consider Approval of the Quarterly (Jul-Sep 2020) Investment Report
4. Consider approval of October Disbursements
5. Consider acknowledgement of HdL Report
6. Consider acknowledgement of the District Calendar and Task List.
7. Consider acknowledgement of the District Administrator's Status of Projects and Repairs Report
8. Consider acknowledgement of the District Administrator's Response Activity Report
9. Consider acknowledgement of the District Administrator's Personal Time Log
10. Consider approval of the mail log
11. Consider approval of the FY2021 Recognized Holiday Schedule
12. Consider approval of SOG 1-1 District Financial Policy
13. Consider approval of SOG 2-1 Records Retention
14. Consider approval of SOG 2-3 District Mail Processing
15. Consider approval of annual audit by Williams Crow Mask
16. Consider acknowledgement of Commissioner Status of Training
17. Consider approval of District Administrator's Expense Report



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Motion by Commissioner O'Brien to approve consent agenda items 1, and 3 through 17. Second by Commissioner Lane.

Roll Call Vote: **Commissioner Tahuahua – Yea**
 Commissioner O'Brien – Yea
 Commissioner Luddy – Yea
 Commissioner Lane – Yea
 Commissioner Debish – Yea

Motion passed unanimously

Item #2 (Treasurer's Report) was reviewed by Commissioners Lane and O'Brien.

Motion by Commissioner O'Brien to approve consent agenda item 2. Second by Commissioner Lane.

Roll Call Vote: **Commissioner Tahuahua – Yea**
 Commissioner O'Brien – Yea
 Commissioner Luddy – Yea
 Commissioner Lane – Yea
 Commissioner Debish – Yea

Motion passed unanimously

D. REPORTS

1. North Hays County Fire/Rescue (NHCFR)

a. Status of shared facilities at new Sawyer Ranch Rd station

Chief Colvin reported on response activity and the status of construction for Station #74. Invited the Board to the Top out ceremony on Friday October 23, 2020 at 1:00 pm.

2. San Marcos Hays County EMS (SMHC EMS)

Chief Smith highlighted employee appreciation, SMHC EMS Board changer, By-Law changes, COVID-19 update, flu shots, financials, CAD, training for active harmer situation to provide maximum safety for staff while allowing action to retrieve-move-then treat patients, new PPE, and new Medic 6 in San Marcos.

Chief Weinberg reported that the software issues that prevented response time performance was close to resolution. Chief Weinberg expects to reach back to the CAD changeover with data to complete fiscal year 2020, as well as provide data for October at the next District board meeting.

3. District Administrator

a. Sewer Connection Project

District Administrator (DA) Fowler reported on the status of the project.

b. Status of Inventory and obsolete assets

Inventory is complete, all obsolete items have been sold or properly disposed. Asset documentation has updated all status.

c. Update on Administrative Assistant position

Advertising in local newspapers. 2 applications have so far been received. The board identified Indeed as the advertising platform previously used.

d. Update on property search



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DA Fowler reported that Stephanie Pope she is working on leads in the RR 12-Fitzhugh area.

4. Emergency vehicle travel accommodation during future US290/TX71 interchange construction.

Commissioner Luddy reached out to City of Austin contacts and learned that construction projects typically do not make Opticom adjustments during construction. DA Fowler reported on the status of the construction project from the projects communication section.

E. COMMITTEE UPDATES

1. Community Outreach Committee (Tahuahua & Luddy)

Nothing new to report.

2. Website/Facebook Committee (Tahuahua & Lane)

Nothing new to report

3. Finance Committee (O'Brien, Lane)

Nothing further to report, noting discussion on the Quarterly financial report discussed earlier.

4. Budget & Long-Range Planning Committee (O'Brien, Lane)

Nothing new to report

5. Future property acquisitions and stations (O'Brien & Lane)

Nothing further to report.

6. Hays County Dispatch Center Oversight Committee. (Tahuahua)

Nothing new to report

7. Public Information Officer (Lane)

No items to report

F. STANDING AGENDA ITEMS

1. Legal update. Input from and legal questions for John Carlton

No other legal issues to discuss

G. NEW BUSINESS

1. Consider Approval of Donation Agreement with the City of Dripping Springs (O'Brien & Fowler)

Commissioner Tahuahua requested this item be sent for legal review.

Motion by Commissioner O'Brien to table this item. Second by Commissioner Lane.

Roll Call Vote: **Commissioner Tahuahua – Yea**
 Commissioner O'Brien – Yea
 Commissioner Luddy – Yea
 Commissioner Lane – Yea
 Commissioner Debish – Yea

Motion passed unanimously

ADJOURNMENT – 6:06 pm