



North Hays County
Emergency Services District #1
P. O. Box 1604, Dripping Springs, Texas 78620

Approved 12-15-2020
at regular meeting

Minutes - 11-17-2020 Meeting

Commissioners Present

President Geoffrey Tahuahua
Assistant Treasurer Dennis Lane
Treasurer Dan O'Brien
Secretary Bob Luddy
Commissioner Darrell Debish

Commissioners Present via Teleconference

Others Present

Doug Fowler, NHCESD#1
Walt Krudop + 1 guest

Others Present via Teleconference

David Smith
Jim Swisher
Scott Collard
Matt Weinberg
Jolind Tays

Commissioners Absent

None

A. CALL TO ORDER – 5:00 pm

B. CITIZEN COMMUNICATION

Any individual may make a presentation relevant to the business of the District after executing the proper form, which may be obtained from the Secretary. Individual members may now speak to the Board of Emergency Services Commissioners for not more than three (3) minutes on items not on the current agenda for a collective total of fifteen (15) minutes.

Public comment on items on the agenda will be called by the presiding officer and will take place before Board discussion and consideration of the item. Individual members of the public may speak for not more than three (3) minutes per item on the agenda for a total of fifteen (15) minutes per agenda item.

C. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Commissioner, in which event, the item will be removed from the consent agenda and considered separately.

1. Consider approval of the minutes for Regular Board Meeting on October 20, 2020
2. Consider approval of the November 2020 Treasurer's Report
3. Consider approval of November Disbursements
4. Consider acknowledgement of HdL Report
5. Consider acknowledgement of the District Calendar and Task List
6. Consider acknowledgement of the District Administrator's Status of Projects and Repairs Report
7. Consider acknowledgement of the District Administrator's Response Activity Report
8. Consider acknowledgement of the District Administrator's Personal Time Log
9. Consider approval of the mail log



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10. Consider recommendation of District Administrator Doug Fowler to the City of Dripping Springs Emergency Management Commission, replacing Commissioner O'Brien after he completes his term ending December 31, 2020
11. Consider approval of Letter to Broadway Bank detailing Commissioner authority and access to bank accounts
12. Consider approval of reengagement with Susan Curran Financial for bookkeeping services
13. Consider approval of reengagement with Susan Curran Financial for Monthly and annual financial statement preparation

Motion by Commissioner O'Brien to approve consent agenda items 1, 4 through 10, and 12-13. Second by Commissioner Debish.

Roll Call Vote: Commissioner Tahuahua – Yea
Commissioner O'Brien – Yea
Commissioner Luddy – Yea
Commissioner Lane – Yea
Commissioner Debish – Yea **Motion passed unanimously**

After discussion regarding Consent Agenda items 2, 3, and 11, the following occurred:

Motion by Commissioner O'Brien to approve consent agenda item 2. Second by Commissioner Luddy.

Roll Call Vote: Commissioner Tahuahua – Yea
Commissioner O'Brien – Yea
Commissioner Luddy – Yea
Commissioner Lane – Yea
Commissioner Debish – Yea **Motion passed unanimously**

Motion by Commissioner O'Brien to approve consent agenda item 3. Second by Commissioner Debish.

Roll Call Vote: Commissioner Tahuahua – Yea
Commissioner O'Brien – Yea
Commissioner Luddy – Yea
Commissioner Lane – Yea
Commissioner Debish – Yea **Motion passed unanimously**

Motion by Commissioner Debish to approve consent agenda item 11. Second by Commissioner Luddy.

Roll Call Vote: Commissioner Tahuahua – Yea
Commissioner O'Brien – Yea
Commissioner Luddy – Yea
Commissioner Lane – Yea
Commissioner Debish – Yea **Motion passed unanimously**

REPORTS

14. North Hays County Fire/Rescue (NHCFR)
 - a. Status of shared facilities at new Sawyer Ranch Rd station
Chief Collard reported on activities and events in North Hays Fire ESD #6.
15. San Marcos Hays County EMS (SMHC EMS)
Chief Smith reported on COVID-10 and activities with SMHC EMS.



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Jolind Tays reviewed financials.

Matt Weinberg reviewed response data that was available. Still working on retrieving data when the new computer aided dispatch went on line.

16. District Administrator (DA)

- a. Sewer connection project for 111 EMS Drive

DA Fowler reported on status of project and the complications that continue. Chief Collard added that he is working from his side as well to move this project along.

- b. Update on Administrative Assistant position

DF Fowler reported that after 13 applications were reviewed and 7 interviews conducted, he found one top candidate to select. The letter of offer to hire had just been received from legal review and was prepared to be sent on Wednesday, November 18, 2020.

- c. Update on property search

DA Fowler reported that the search was slow but continuing. No properties have yet been identified as a possible option for purchase.

Additionally, DA Fowler reported that the parking lot is in need of resealing and restriping.

Commissioner Tahuahua requested that striping be placed on the driveway closest to the road to discourage the possibility of blocking ambulance access to and from the facility.

17. Emergency vehicle travel accommodation during future US290/TX71 interchange construction.

Commissioner O'Brien briefed that meetings had been scheduled to address emergency vehicle passage through the Y in Oak Hill during construction. It is only necessary to attend one of the two meetings scheduled for December 9 and 16, 2020. Meeting attendance is optional. DA Fowler will assist with separating Commissioner attendance in order to comply with the Texas Open Meeting Act.

D. COMMITTEE UPDATES

1. Community Outreach Committee (Tahuahua & Luddy)

Nothing to report

2. Website/Facebook Committee (Tahuahua & Lane)

Nothing to report

3. Finance Committee (O'Brien, Lane)

Nothing to report

4. Budget & Long-Range Planning Committee (O'Brien, Lane)

Nothing to report

5. Future property acquisitions and stations (O'Brien & Lane)

Nothing to report

6. Hays County Dispatch Center Oversight Committee. (Tahuahua)

Nothing to report

7. Public Information Officer (Lane)

Nothing to report



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E. STANDING AGENDA ITEMS

1. Legal update. Input from and legal questions for John Carlton
Items G.2 and G.3 were suggested by John Carlton for inclusion in New Business

F. NEW BUSINESS

1. Consider Approval of Donation Agreement with the City of Dripping Springs (O'Brien & Fowler)

Motion by Commissioner O'Brien to approve the Donation Agreement. Second by Commissioner Debish.

Roll Call Vote: Commissioner Tahuahua – Yea
Commissioner O'Brien – Yea
Commissioner Luddy – Yea
Commissioner Lane – Yea
Commissioner Debish – Yea

Motion passed unanimously

2. Consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference scheduled for February 18-20, 2021 in Fort Worth
No action required.
3. Discuss and consider Commissioners' terms of office
Correction of dates were made on the document showing commissioner appointment date as well as term expiration dates. No other action was required
4. Discuss and consider the annual review process for the District Administrator
Commissioners Luddy and Debish will comprise the committee to outline the evaluation process.
5. Discuss and consider FY21 Board meeting dates

Motion by Commissioner O'Brien to approve the Proposed Meeting dates, acknowledging that date and time changes may be required in the future. Second by Commissioner Debish.

Roll Call Vote: Commissioner Tahuahua – Yea
Commissioner O'Brien – Yea
Commissioner Luddy – Yea
Commissioner Lane – Yea
Commissioner Debish – Yea

Motion passed unanimously

6. Present award to Walt Krudop for his years of service to the District
This item was moved up to the beginning of the meeting. Former Commissioner Walt Krudop was presented with a plaque in appreciation for is long and dedicated service to the District.

ADJOURNMENT – 6:20 pm.